



General

- 1) Component acceptance is based on compliance with the PO
- 2) Required delivery date is the date B & R expects material on dock at B & R.
- 3) Material shall be properly packed by the Vendor for shipment. The price includes all costs of packaging.
- 4) Material is subject to final inspection and acceptance within a reasonable time after receipt by the Purchaser. If rejected upon inspection, the goods may be held or returned to Vendor at Vendor's expense.
- 5) All plans, drawings, specifications and other information, patterns and other tools supplied by the Purchaser, and any information derived there from shall be kept secret and confidential by the Vendor, and shall not be disclosed to any third party without prior written consent of the Purchaser or made use of by the Vendor except for the purpose of executing the work hereunder. All such plans, drawings, specifications and other information, patterns, and other tools will remain the property of the Purchaser and shall be returned by the Vendor to the purchaser upon request.
- 6) Any changes to a purchase order must be agreed upon in writing by the purchaser and Seller.
- 7) Any correspondence must reference the purchase order number.

Quality

- 8) Personnel processing material/parts for B&R must be qualified based on education, training, skills or experience.
- 9) Equipment used for processing B&R components shall be maintained by the seller as required to ensure product quality and delivery.
- 10) Seller shall not subcontract in whole or in part without the approval of the Purchaser.
- 11) **Nonconforming Product:**
 - a) Supplier shall notify purchaser of all nonconforming product in writing
 - b) Supplier shall not ship nonconforming product until it has been approved / dispositioned by B & R Machine Company Ltd
 - c) Supplier shall not rework / scrap product without B & R Machine Company Ltd.'s approval.
- 12) Supplier shall flow down to sub-tiers where applicable, B & R's and their customer's requirements.
- 13) Supplier shall notify B&R Machine Company Ltd with regard to the following:
 - a) Changes to any B & R approved Sub Supplier
 - b) Any changes made in product and/or process, changes of suppliers, changes of manufacturing facility location and where required, obtaining B & R's approval.
- 14) When a C of C is required the C of C shall indicate Certification #, B &R PO#, Quantity, Part #, Certification date, processing standard(s) used with rev level. Unless rev level is specified on PO, latest Rev Level will be applicable.
- 15) Records retained by the supplier relevant to the PO and not delivered with this order shall be retained for 10 years. Seller shall provide all records to B&R if unable to keep records.
- 16) Seller shall send a copy of all documents required as specified on the PO with each shipment.